



## THE WARSAW UNIVERSITY OF TECHNOLOGY

**Resolution No. 1/2024  
of the Scientific Council of the Research Centre for  
the Priority Research Area  
Artificial Intelligence and Robotics  
of 27 April 2024**

**on the announcement of a competition to support trips of the Warsaw University of Technology students to conferences on artificial intelligence and robotics as part of the implementation of the “Excellence Initiative - Research University” programme at the Warsaw University of Technology**

Pursuant to § 4, section 2, item 6 and § 7, section 2, item 2 of the Regulations for Research Centres for Priority Research Areas (POBs) of the Warsaw University of Technology, constituting an annex to Decision No. 38/2020 of the Rector of the Warsaw University of Technology of 26 February 2020 on the establishment of Research Centres for Priority Research Areas (POBs) as part of the implementation of the “Excellence Initiative-Research Centres” programme at the Warsaw University of Technology it is resolved as follows:

### § 1

1. As part of the implementation of the “Excellence Initiative - Research University” programme at the Warsaw University of Technology, a competition is launched to support trips by Warsaw University of Technology students to conferences on artificial intelligence and robotics.
2. The competition mentioned in section 1 is conducted according to the principles specified in the Regulations annexed to the Resolution.
3. The trips resulting from the competition mentioned in section 1 shall be completed by 31 October 2025.

### § 2

The Resolution enters into force upon adoption.

Chairperson of the Scientific Council CB POB SZiR

Professor Cezary Zieliński

Opinion given at BOP.  
Edyta Olszewska  
Solicitor  
BOP 1465



Annex to Resolution No. 1/2024  
of the Scientific Council of the Research  
Centre for the POB Artificial Intelligence  
and Robotics

## **REGULATIONS FOR THE COMPETITION SUPPORTING MOBILITY OF WUT STUDENTS**

### **FOR CONFERENCES ON ARTIFICIAL INTELLIGENCE AND ROBOTICS**

#### **§ 1**

#### **GENERAL INFORMATION ON THE COMPETITION**

1. The competition aims to support students of the Warsaw University of Technology travelling to conferences on artificial intelligence and robotics by subsidising their participation.
2. Subsidies may be awarded only to student trips to conferences where a paper has been accepted for publication, written by a student jointly with a member of staff of the Warsaw University of Technology included in the N number, hereinafter referred to as “mentor”.
3. The importance of conferences is determined according to the scores of the Ministry of Science and Higher Education. Financial support is granted to trips to conferences which have been assigned at least 140 points.

#### **§ 2**

#### **DETAILED INFORMATION ON THE COMPETITION**

1. To register, an application must be completed and submitted using the template in Annex No. 1 to the Regulations. The application shall be submitted electronically using the online form available on the website [www.badawcza.pw.edu.pl](http://www.badawcza.pw.edu.pl).
2. Incomplete applications that do not meet formal requirements and are submitted after the closing date shall not be considered.
3. A student may submit only one application for one conference trip in the competition.
4. Applications shall be evaluated by a Committee selected from among the members of the Scientific Council of the Research Centre for the Priority Research Area Artificial Intelligence and Robotics (RN CB POB SzIR) by the Head of CB POB SzIR.
5. The membership of the Committee shall be determined by the Head of CB POB SzIR. The Committee shall be composed of at least three members of the RN CB POB SzIR.
6. The Committee shall create a ranking list of applications based on the evaluations. Funding shall be awarded to the highest-ranked applications, considering the resources available as part of the competition.
7. Students shall be informed of the award of funds by e-mail.
8. The value of the funding for a single conference trip under the “Excellence Initiative - Research University” programme is a maximum of PLN 10,000 (including surcharge - faculty costs 15%).
9. The financial processing of the student’s trip shall be conducted by the Excellence Initiative Research University Project Office.
10. The competition has an open format and shall run until 31 December 2024 or until the funds allocated for this competition are used.



11. The conference trip must be settled by 30 November 2025.
12. The competition committee shall evaluate the applications once a month. Committee meetings may be held remotely.
13. The competition has been budgeted at PLN 200,000.

### § 3

#### **EVALUATION CRITERIA FOR THE QUALITY OF APPLICATIONS**

The evaluation of the application shall consider in particular:

- 1) the importance of the conference,
- 2) the cost of the trip,
- 3) the compatibility of the conference paper topic with the field of artificial intelligence and robotics,
- 4) whether the paper will be presented at the conference or whether it is only a contribution to a poster session,
- 5) the novelty of the research described in the conference paper.

### § 4

#### **BENEFITS FOR PARTICIPANTS**

1. Funding for student participation in a conference may include:
  - 1) travel expenses,
  - 2) health, third-party, and accident insurance,
  - 3) visas,
  - 4) accommodation,
  - 5) meal allowance,
  - 6) conference fees.
2. The costs listed in section 1 must be supported by invoices or other documents of equivalent evidential value proving that the costs have been incurred.

### § 5

#### **GDPR**

Participants are informed of the following data protection regulations.

Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Journal of Laws of the EU L 119/1 of 4 May 2016), hereinafter referred to as “GDPR”, the Warsaw University of Technology hereby informs that:

1. The Administrator of your data is the Warsaw University of Technology with its registered seat at pl. Politechniki 1, 00-661 Warszawa.
2. The Administrator has appointed a Data Protection Officer (IOD) in his/her field to supervise the correctness of data processing. He or she can be contacted at the following e-mail address: [iod@pw.edu.pl](mailto:iod@pw.edu.pl).
3. The Administrator will process personal data to the extent of the data contained in the application for support for trips of WUT students to conferences on artificial intelligence and robotics.



4. Your personal data will be processed by the Administrator to fund your application in the competition - the basis for processing your personal data is Article 6, section 1, points b) and c) of GDPR.
5. The Warsaw University of Technology does not intend to transfer your data outside the European Economic Area.
6. You have the right to access the content of your personal data and the right to have it corrected, the right to request deletion, restriction of processing, and the right to object to the processing of your data. Due to the fact that the prerequisite for the processing of personal data is not consent, you do not have the right to data portability.
7. Your personal data will not be shared with other entities (administrators), with the exception of entities authorised by law.
8. Your personal data may be accessed by entities (processing entities) to whom the Warsaw University of Technology subcontracts activities that may involve the processing of personal data.
9. The Warsaw University of Technology shall not use automated decision-making in relation to you, including profiling.
10. The provision of your personal data is voluntary; however, failure to do so will prevent you from receiving funding.
11. Your personal data shall be processed for the duration of the IDUB programme and for the purpose of perpetual archiving.
12. You have the right to lodge a complaint with the supervisory authority - the Polish Data Protection Commissioner - if you consider that the processing of your personal data violates the provisions of the GDPR.



Annex No. 1 to the  
Regulations for  
the competition to support the mobility of WUT students  
to conferences on artificial intelligence and robotics

**APPLICATION FOR FUNDING A TRIP TO A SCIENTIFIC CONFERENCE IN THE  
FIELD OF ARTIFICIAL INTELLIGENCE AND ROBOTICS AS PART OF THE  
COMPETITION**

**A. KEY DATA**

1. Applicant's data (STUDENT):  
*(first name and surname, student record book number, faculty, field of study, year of study).*
2. Mentor's data (co-author of the publication, employee of the Warsaw University of Technology included in the N number):  
*(name, title/degree, position, place of employment, represented scientific discipline in which the applicant is included in the N number)*

**B. DESCRIPTION OF CONFERENCE**

1. Title of accepted publication
2. Conference name
3. The score of the Ministry of Science and Higher Education
4. Conference date
5. Conference venue

**C. APPROXIMATE EXPECTED COSTS (ESTIMATE)**

No.	Cost description	Value in PLN
1.	Cost of conference fee	
2.	Travel expenses	
3.	Accommodation costs	
4.	Health, third-party, and accident insurance costs	
5.	Visa costs (if required)	
6.	Daily allowance cost	
	<b>TOTAL</b>	

D. Maximum amount of funding: PLN..... (including surcharge of 15%)

If the costs of the trip exceed the amount of the grant, the mentor's parent unit shall undertake to fund the remainder.

.....  
(Bursar's representative)

.....  
(Applicant)

.....  
(Head of unit)